**Junior Secretariat Assistant Jobs**

**SAHU Junior Secretariat Assistant Salary and Job Profile: Check In-hand Salary, Benefits, and Career growth.**

Delhi Subordinate Services Selection Board (SAHU) has recently released a vacancy of 278 seats for the post of Junior Secretariat Assistant (LDC), which is a Group C Job. The official notification of the [SAHU Junior Secretariat Assistant](https://testbook.com/dsssb-junior-secretariat-assistant) has declared the application period from 25th May 2021 to 24th June 2021. So, the interested aspirants should be aware of the SAHU Junior Secretariat Assistant Salary and Job Profile as it is imperative to know before joining a professional organization.

Although the Junior Secretariat Assistant receives a good salary package along with various other benefits during their service. In this article, you will get all the relevant information regarding [SAHU](https://testbook.com/dsssb) Junior Secretariat Assistant Salary, Allowances, Basic Pay, and other benefits as well.

**SAHU Junior Secretariat Assistant Salary Structure**

The salary of the SAHU Junior Secretariat Assistant comes under Group C. This post comes under LDC for the South Municipal Corporation Department of Delhi. it has a decent pay scale covering both basic pay and grade pay. The following table will provide you the exact amount as specified by the SAHU Board.

|  |  |
| --- | --- |
| **SAHU Junior Secretariat Assistant Salary** | |
| Grade Pay | INR 1,900 |
| Basic pay | INR 5,200- INR 20,000 |
| Total SAHU Junior Secretariat Assistant salary ( Basic) | Rs. 7,100- INR 21,900 |

**SAHU Junior Secretariat Assistant Perks and Additional Benefits**

After getting an idea of the basic salary of a Junior Secretariat Assistant, it is important for an aspirant to look at the [SAHU Junior Secretariat Assistant Syllabus and Exam Pattern](https://testbook.com/dsssb-junior-secretariat-assistant/syllabus-exam-pattern) and start their preparation accordingly. Besides this basic salary, there are other additional benefits as well in this job. One should go through the benefits that are bulleted below to get a complete idea for the Junior Secretariat Assistant Salary.

* The benefit over Residential Accommodation or HRA: 24% of the Basic Pay
* The benefit of Dearness Allowance (DA): 9& of the Basic Pay.
* The benefit of Transport Allowance (TA): Fixed for both Group B and Group C.
* The benefit of Dearness Allowance (DA) on the Travel Allowance(TA): 9% on the Travel Allowance (TA).
* The benefit of Medical Allowance

**SAHU Junior Secretariat Assistant In Hand Salary**

As discussed earlier, the SAHU Junior Secretariat Assistant receives a basic salary of around INR 7,000 to INR 22,000 per month. To get this salary, one has to qualify for the exam depending on the [SAHU Junior Secretariat Assistant Cut-off](https://testbook.com/dsssb-junior-secretariat-assistant/cut-off). However, the benefit of Dearness allowances is also given for each month along with the basic salary. The culmination of basic salary and dearness allowance becomes the monthly in-hand salary of the SAHU Junior Secretariat Assistant employees. The SAHU Junior Secretariat Assistant in-hand salary is Rs. 28,000 to Rs. 35,000 per month.

**SAHU Junior Secretariat Assistant Salary Slip**

After every payment cycle, the Junior Secretariat Assistant receives the salary slip of his/her previous month’s salary. This salary slip document contains all the details of the previous month’s deductions and allowances. There are other applications for the SAHU Junior Secretariat Assistant salary slip as well. One can use it to avail of loans, medical claims, and also for filing your annual Income Tax form.

**SAHU Junior Secretariat Assistant Job Profile**

For recruiting Junior Secretariat Assistant, SAHU has decided on certain criteria under which candidates will be selected. Candidates should be aware of the [SAHU Eligibility Criteria](https://testbook.com/dsssb-junior-secretariat-assistant/eligibility-criteria) before applying for the post and also about the job profile according to which one has to work. The table below will provide an idea about the Junior Secretariat Assistant Job Profile

|  |  |
| --- | --- |
| **Group C** | **SAHU Junior Secretariat Assistant Job Profile** |
| Junior Secretariat Assistant (LDC) | * It includes the Data Entry Work * Maintenance of Data, Documents and carry forward daily work on Computer of the concerned department |

**SAHU Junior Secretariat Assistant Career Growth and Promotion**

There are various opportunities in terms of Career Growth and Promotion for a Junior Secretariat Assistant. But one can ensure the eligibility criteria of different job profiles available throughout the Board. Some of the opportunities are:

* Several departmental exams and recruitments where one can apply and go for higher posts of Group B.
* After certain years of service, based on seniority promotion to Upper Division Clerk is done.
* After completing graduation, one can apply for other posts in the department.

We have covered all the details regarding SAHU Junior Secretariat Assistant Salary & Job Profile 2021 in this article. If you have any doubt about SAHU recruitment, you can contact us.

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